



A friendship club for children and adults with special needs.

Safeguarding Statement

We in Dublin South Arch Club want to make sure that the children and vulnerable adults are protected and kept safe from harm while they are in our care.

We are committed to providing a safe environment in which all our members can socialise, learn and develop.

We are also committed to ensuring that management, staff, contractors, volunteers are aware of their personal and professional responsibilities to promote children's and vulnerable adults' safety and welfare in accordance with relevant legislation and guidance documents outlined in this policy.

We recognise that the welfare of our members is paramount and our service will endeavour to safeguard children and our vulnerable adults by ensuring that:

- procedures to recognise, respond to and report concerns about children's and vulnerable adults' protection and welfare are in place;
- a confidentiality policy exists;
- that a code of behaviour for management, employees, students and volunteers exists;
- an anti-bullying policy is in place
- safe recruitment and selection procedures are in place;
- the club adheres to safe management practices and procedures;
- procedures to respond to accidents and incidents are in place;
- procedures to respond to complaints are in place;
- procedures to respond to allegations of abuse and neglect against staff members are in place.

As part of this policy, we have appointed a Designate Liaison Person and a Deputy Liaison Person. The Designated Liaison Person details have been circulated throughout the organisation and on our website.

Important Contacts:

Dublin South Arch Club DLP is Pearse Nolan ☎ 0868136349

Dublin South Arch Club Deputy DLP is Erica O'Connell ☎ 0876817736

Tusla Duty Social Worker: Unit 9, Nutgrove Retail Park, Churchtown, Dublin 14 ☎: 01 9213400

Cabinteely Garda Station: Bray Road, Kilbogget, Cabinteely, Dublin 18 ☎: 01 6665400

National Federation of Arch Clubs DLP is John Ryan ☎: 086 8280892

We are a friendship club for children and adults with special needs and so present as a high risk grouping.

Therefore, all in our organisation are required to familiarise themselves with our child and adult safety policy and procedures.

- We have appointed a Designated Person and a Deputy for our group.
- Child Protection awareness will form part of our training schedule.
- Child Protection will be an agenda item at our governance meetings.
- This statement and policy will be reviewed at least every two years and more frequently if needed in response to changes in legislation or national guidance.

Child / Vulnerable Adult Safeguarding Risk Assessment

We have carried out an assessment of any potential for harm to a child/Vulnerable Person while availing of our services. Below are a list of the areas of risk identified and the list of procedures for managing these risks

The risks are rated as

High = (likelihood of occurrence)

Medium = (moderate risk of developing)

Low = (Reduced risk of occurrence)

HAZARD & RISK DESCRIPTION	CONTROL MEASURES	RATING
<p>Bullying/Harassment by Peers causing Emotional pain Illness/fear/anxiety and depression.</p>	<p>Volunteer training, complaints procedure within the club. Code of conduct policy for members.</p>	<p>Medium</p>
<p>Recruitment of volunteers The risk involved is sexual abuse, physical harm emotional abuse, verbal abuse and theft of our members' money/property</p>	<p>Identity checks, interviews for suitability, following up on references, induction, training and ongoing supervision. Garda Vetting</p>	<p>Low-Medium</p>
<p>Slips Trips Falls Cuts The risk involved is that members may endure physical harm causing distress, pain Illness/fear and anxiety</p>	<p>Clubs receive health and safety policy, Health and safety/first aid training. Generic Arch procedures in policy such as keeping walkways and open spaces in halls free from coats, equipment, boxes. Ensuring unblocked exits.</p>	<p>High-Medium</p>
<p>Outings & Trips away from club base. A member may get separated from the group running the risk of sexual abuse, physical harm, emotional abuse, verbal abuse and theft of our members' money/property. Also emotional pain, fear and anxiety</p>	<p>In Junior clubs parents should be in attendance on outings & trips away to care for their child. Youth groups and senior groups must follow safe management practices as outlined in this policy for trips away. Sufficient help should be available to ensure that all emergencies and disruptive behaviours are catered for and that the group is not compromised or put into a vulnerable position.</p>	<p>Low – Medium</p>
<p>Assisting with personal hygiene The risk here is sexual abuse and the spread of infection.</p>	<p>Ensuring sufficient volunteers are present on club days. Arch policy is no unsupervised access to any of our members (volunteers in this case must act in twos). Also each club is given a framed copy of our code of hygiene to be displayed on club days. Garda Vetting</p>	<p>Low</p>
<p>Chairs stacked in hall.</p>	<p>Bring to attention of management</p>	<p>Low</p>

Dublin South Arch Club Child and Adult Safeguarding and Risk Assessment Statement 2019

HAZARD & RISK DESCRIPTION	CONTROL MEASURES	RATING
Workers in Centre	Children to stay with group and not interact with outside group	Low
Doors left open when there are other meetings	Keep someone on duty to check doors.	medium